

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * March 5, 2018 * 7:00 PM

Central School

I. Call to Order and Statement of Presiding Officer David Brezee, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2018. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___Paige Albano	___Lisa DiMaggio	___Jeannine Sarosy
___Christian Bellmann	___Andrea Freijomil	___Ayanna Taylor-Venson
___David Brezee	___Ilana Goldstein	___Patricia Zohn

IV. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the February 20, 2018 Board Meeting.

V. Correspondence and Information

· HIB Information

Total # of Investigations:

3

Total # of Determined Bullying Incidents:

2

· Fire Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
February 1	February 16	February 27	February 6	February 21

· Security Drills

<u>ALT</u>	<u>Central</u>	<u>Mt. Horeb</u>	<u>Woodland</u>	<u>Middle</u>
February 27	February 21	February 26	February 26	February 26
Modified	Modified	Modified	Modified	AED Medical
Lockdown	Lockdown	Lockdown	Lockdown	Emergency

VI. President's Remarks – Mr. David Brezee

VII. Superintendent's Remarks – Dr. Matthew Mingle

VIII. Presentations

- Central School Student Presentation

- IX. Discussion
- X. Committee Reports
- XI. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #9322, adopted on January 21, 2013, provides for and encourages public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name and place of residence;
2. Each statement made by a participant shall be limited to three minutes' duration (limit may be adjusted at the discretion of the presiding officer as circumstances dictate);
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; and
4. All statements shall be directed to the presiding officer—no participant may address or question Board members individually.

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XII. Items for Board Consideration/Action

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on March 1, 2018.

A.2. Field Trip Destination

RESOLVED, that the Board of Education hereby approves the field trip destinations for the 2017-2018 School Year as follows:

- a. Somerset County Prosecutor's Office
- b. Bridgewater 4H Club

A.3. Middle School Master Schedule

RESOLVED, that the Board of Education approves the Middle School Master Schedule for the 2018-2019 school year.

A.4. Parameters for Board Meeting Presentation Recording

RESOLVED, that the Board of Education approves the Parameters for Board Meeting Presentation Recording.

A.5. Out-of-District Tuition

RESOLVED, that the Board of Education approves an out of district placement for Student #4058597640, to The Midland School, beginning March 19, 2018 through June 30, 2018, at a cost not to exceed \$19,368. (This motion supersedes the previous motion for the student's Arc Kohler placement.)

B. Finance/Operations/Transportation

B.1. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' policy number 4133-Travel and Work Related Expense Reimbursement, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Lauren Valera	WS	NJTESOL/NJBE Spring Conf.	New Brunswick	May 2018	\$331

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

B.2. Woodland School HVAC Project Award

WHEREAS, a recommendation was made by the Superintendent of Schools to the Warren Township Board of Education ("Board") to seek a contract for construction services for the Woodland School HVAC Project (hereinafter "Project"); and

WHEREAS, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and

WHEREAS, on Tuesday, February 13, 2018 the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, *et seq.*;d

Contractor	Total Base Bid
ENL Mechanical	\$1,013,000.00
Preferred Mechanical, Inc.	\$1,070,000.00
Unitemp, Inc.	\$1,094,521.00
Framan Mechanical Inc.	\$1,098,000.00
Centralpack	\$1,137,635.00
Direct Digital Control Systems	\$1,148,000.00
EACM Corp	\$1,149,950.00
Sunnyfield Corporation	\$1,162,000.00
K&D Contractors	\$1,187,000.00
H&S Construction and Mechanical	\$1,194,000.00
Teo Technologies, Inc.	\$1,287,000.00
GDS Mechanical Inc.	\$1,338,000.00

WHEREAS, ENL Mechanical's bid has been reviewed by the design professionals and attorney and is the lowest and is responsive to the bid requirements for the Project,

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to ENL Mechanical for One million thirteen thousand dollars (\$1,013,000.00). Motion

includes approval to transfer monies from Capital Reserve for full cost of the project, including professional fees.

- B.3. Joint Agreements between SCESC and Warren BOE
RESOLVED, that the Board of Education approves entering into the following joint agreements between Somerset County Educational Services Commission (SCESC) and the Warren Township Board of Education:
- Nonpublic Instructional Services Agreement for Chapters 192/193, dated July 1, 2018 for the 2018-19 school year, with an administrative fee of 6%;
 - Nonpublic Instructional Services Agreement for Individuals with Disabilities Education Improvement Act (IDEA), dated July 1, 2018 for the 2018-19 school year, with no administrative fee charged;
 - Nonpublic School Textbook Services agreement, dated July 1, 2018 for the 2018-2019 school year, with no administrative fee charged;
 - Nonpublic School Technology Initiative Program agreement, dated July 1, 2018 for the 2018-2019 school year, with a state-approved administrative percentage (5% in 2017-18);
 - Nonpublic School Nursing Services agreement, dated July 1, 2018 for the 2018-2019 school year, with an administrative fee of 6%.
 - Nonpublic School Security Aid agreement, dated July 1, 2018 for the 2018-19 school year, with no administrative fee charged.
- B.4. Fitness and Wellness Room
RESOLVED, that the Board of Education approves Phase I of the Middle School Fitness and Wellness Room project at a cost not to exceed \$46,100.
- B.5. Approval of Cameras Purchase
RESOLVED, that the Board of Education approves the purchase of a camera system for the district's buses and vans from Seon, at a cost of \$35,303. Purchase to be funded through a transfer from the district's Emergency Reserves, as allowed for security projects.

C. Personnel/Student Services

- C.1. Employment for the 2017-2018 School Year
RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education, for the 2017-2018 school year and the Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq."
- a. Michaela Porras, Classroom Paraprofessional, 32.5 hours, Angelo L. Tomaso School, Step 1 of the 2017-2018 salary guide, \$22,165 (prorated), effective March 6, 2018 through June 30, 2018.
 - b. Marcela Stefanikova, Transportation Monitor, 25 hours, \$11,700 (prorated), effective March 1, 2018 through June 30, 2018.
- C.2. Substitute Teachers
RESOLVED, that the Board of Education approves the following to be appointed as substitute teachers for the 2017-2018 school year:
- a. Lee Horner
 - b. Toni Ann Waters
- C.3. Family Leave Request
RESOLVED, that the Board of Education approves the following:
- a. Employee #2942 for leave (unpaid according to legal and contractual entitlement), under FMLA from on or about April 9, 2018 through on or about May 4, 2018 with an anticipated return date of May 7, 2018.

- b. Employee #0396 for leave (paid according to legal and contractual entitlement), under FMLA from on or about April 5, 2018 through April 30, 2018.

C.4. Retirement/Resignation

RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

- a. Kathy Pantalone, Classroom Paraprofessional, Woodland School, for the purpose of retirement, with appreciation for her 17 years of service to the Warren Township students, effective June 30, 2018.
- b. Patricia Morris, Guidance Counselor, Central School, for the purpose of resignation, with appreciation for her 8 years of service to the Warren Township students, effective June 30, 2018.
- c. Jennifer Carr, Special Education Teacher, Warren Middle School, for the purpose of resignation, with appreciation for her 10 years of service to the Warren Township Students, effective June 30, 2018.

C.5. Compacted Schedule for Summer 2018

RESOLVED, that the Board of Education approves a 4-day compacted work schedule for Summer 2018, from the week of July 9, up to and including the week of August 20.

C.6. Additional Hours

RESOLVED, that the Board of Education approves the additional hours for Brittany Leonard to accompany Student #6416306269, to Archery Club for 3 sessions from February 28, 2018, through March 14, 2018, at a cost not to exceed \$150.

C.7. CPR / First Aid Professional Development 2017-2018

RESOLVED, that the Board of Education approves the following staff for reimbursement as an Instructor. Each instructor will be reimbursed at the WTEA contract rate \$50 per hour according to the following table. The total cost shall not exceed \$1,200.00.

Course	Staff Member	Date	Prep Hours	Instructor Hours	Cost Total
First Aid	Jan Brennan	April 25, 2018	2	2	\$200.00
First Aid	Harriet Stambaugh	April 25, 2018	2	2	\$200.00
First Aid	Doris Zanchelli	April 25, 2018	2	2	\$200.00
CPR	Jan Brennan	May 2, 2018	2	2	\$200.00
CPR	Lisa Lontai	May 2, 2018	2	2	\$200.00
CPR	Harriet Stambaugh	May 2, 2018	2	2	\$200.00

XIII. Unfinished Business

XIV. New Business

- Security

XV. Public Commentary (any topic)

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XVI. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

a collective bargaining agreement and/or negotiations related to it,
protection of public safety and property and/or investigations of possible violations or violations of law and
pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 10 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XVII. Items for Board Consideration/Action (continued)

C. Personnel/Student Services

C.8. WTEA Grievance Resolution

XVIII. Adjourn

2017-2018 Board Goals

1. Approve updated policies managing all facets of district operations.
2. Develop a long range capital improvement and financial plan that addresses maintenance needs and aspirational projects.
3. Support the consistent application of security practices across the district.
4. Engage with the community about Board of Education business by researching, discussing and making decisions about public availability of audio and/or video recordings of meetings.

2017-2018 District Goals

1. Implement new elementary and middle school schedules.
2. Support each student and staff member in learning about and practicing a lifestyle that is both physically and mentally healthy.
3. Ensure that security practices are consistently implemented across the district.
4. Increase access to opportunities that enrich the student experience (such as field trips, extracurricular activities, and athletics).